



Becoming a Competitive Sports Club

What is a COMPETITIVE SPORTS CLUB?

- Competitive sports group (comprised of Carleton Students) sanctioned by the Athletics and Recreation Department
- Participates in competitions through the Ontario University Athletics, Canadian Interuniversity Sport and/or other post secondary institutions as a core component

NOTE: *Recreational Clubs provide the opportunity for a positive student sport experience, with an emphasis on student initiative – not only in training and competition, but also in club management and administration. Competition, where applicable, is primarily within the club, but may include limited competition against community or other post-secondary opponents. Recreation Clubs are sanctioned by Carleton University Student Association (CUSA) and may be eligible for subsidies on facility usage.*
http://www.cusaonline.com/Downloads/clubs_certification_2010.pdf

What is the role of a COMPETITIVE SPORTS CLUB?

- To provide participation/training opportunities athletics
- To create competitive opportunities
- To develop leadership, athletic skills and promote healthy living
- To increase opportunities for athletes to compete/participate in competitive sports

What are the fundamental values a COMPETITIVE SPORTS CLUB must adhere to?

- Must show demonstrated student interest and organization
- Must be self-sufficient and autonomous
- Must ensure the health and safety of all participants
- Must be open to all Carleton students
- Must respect Carleton University's values, policies, operating procedures and viable tradition
<http://www2.carleton.ca/secretariat/policies>
- Must be responsible and exhibit mature conduct
- Must ensure qualified technical resources are utilized (i.e. certified coaches/instructors)
- Must operate in a democratic process
- Must abide by all rules and regulations (internal and external)
- Must ensure strict adherence to the Code of Conduct

What are the limitations of a COMPETITIVE SPORTS CLUB?

- Minimal (if any) financial support
- Minimal (if any) facilities available for practices and competitions
- Minimal administrative support
- All funds must be managed by the Athletics and Recreation Department
- Facilities will be prioritized by 1) Varsity, 2) Intramurals, 3) Instructional Programs, 4) Rentals, 5) Competitive Sports Clubs and 6) Recreational Clubs

What must I do to become a COMPETITIVE SPORTS CLUB?

- 1) Meet with the Manager of Interuniversity Programs or Competitive Sports Club Coordinator
- 2) Submit application by March 31, 20xx
 - 2.1 Constitution that the club will adhere to
 - 2.2 Letter of Application
 - 2.3 Organization Plan
 - 2.4 Proposed Operational Budget (all revenues must be included)
 - 2.5 Proposed practice and competition schedule with a list of facilities required
 - 2.7 Information on your sports governing body
 - 2.8 List of athletes interested in participating in the sport including student #s

NOTE: The Department of Athletics and Recreation may request that the application provide a demonstration of funds available for operations.

- 3) Review process – all applicants will be reviewed by a committee. Applications will be evaluated based on:
 - Student participation (Potential number of students benefiting, accessibility of club to students on campus, broad range of appeal to students, club sustainability)
 - Number of competition – length of season – nature of competitions
 - Facility requirements
 - Stability of structure
 - Overall budget plan
 - How much will the club complement existing programs
 - Can be reasonably controlled to guarantee participant health and sound risk management
 - Demonstrate fiscal responsibility and accountability that is compatible with University and Department of Athletics and Recreation policies and procedures
 - Ability and willingness to purchase, store and maintain club equipment
- 4) Process concludes by April 30, 20xx

Once I am a COMPETITIVE SPORTS CLUB what am I required to do?

- Day-to-day management includes, revenue generation, registration process, human resources (i.e. coach, trainer, etc.), governance, scheduling, travel coordination, equipment, financial management, statistics and risk and safety management
- Season review (evaluation)

Who do I contact to become a COMPETITIVE SPORTS CLUB?

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